



The School is committed to safeguarding and promoting the welfare of children and young people and expects all Governors to share this commitment. Keeping Children Safe in Education Guidance states that School Governors are required to have an Enhanced DBS check along with a check to ensure a Section 128 direction is not held against them.

Mr/Mrs/Ms/Other _____ First Name: _____ Surname: _____
 Any Previous Surname: _____ Gender: Male/Female: _____
 Address: _____

 _____ Post Code: _____
 Tel No: _____ Mobile: _____
 E-Mail Address: _____
 Date of Birth: _____ NI Number _____

Contact with Schools

Have you ever been employed by Sandwell MBC in any capacity? Yes No

If YES, please provide dates and reason for leaving _____

Have you had any previous contact with Sandwell Schools? Yes No

If YES, please specify: _____

All your details will be checked against our records.

Self-declaration of suitability to work in posts requiring a Disclosure and Barring Service Check

The information you provide on this form is subject to the provisions of GDPR 2016 & DPA 2018. Where applicable, information entered will be forwarded to the relevant officer for action or for a reply to be given.

The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

Should you be shortlisted for interview you will be asked to declare on a separate form whether you have any convictions or cautions that are not "protected" in line with this legislation. Further information on the filtering of these cautions and convictions can be found in the [DBS filtering guide](#).

It is an offence to apply for a position working with children if you are knowingly barred

All information given/obtained will be treated as strictly confidential and will be stored securely.

Online Checks

engaging in Regulated Activity whilst within school this will be applicable:

In line with the Statutory Guidance Keeping Children Safe in Education, an online check will be undertaken for all shortlisted candidates prior to the interview.

Someone who is not on the interview panel will undertake this search and only share information

obtained with the panel should this have potential implications around your suitability to work with children.

The panel may ask you specific questions about any information obtained via this online search if appropriate at interview.

All information given/obtained will be treated as strictly confidential and will be stored securely.

Declaration of Governor

Falsification of information on this form will result in your DBS application not being pursued.

I confirm that the details in my application are to the best of my knowledge correct.

I confirm that I give my consent to a DBS & Section 128 check to be processed.

Signed _____ **Date** _____

Once completed please return this form to the school for signature and processing

For Completion by Head Teacher or Authorised Signatory

Head Teacher (Print Your Name) _____

Name of School: _____

E-mail address of person to contact when your Governor is cleared:

Head Teacher - Please complete the following section accurately and to the best of your knowledge:

Keeping Children Safe in Education guidance states Governors are required to have an Enhanced DBS certificate. Governance is not a regulated activity therefore a barred list check is not required, unless in addition to their Governance duties, they also engage in regulated activity.

Please tick one box to select the clearance type required:

Enhanced DBS

Enhanced DBS with Barred List for Regulated Activity

Regulated activity can be defined as work that a barred person must not do. Further guidance can be found via the following link: <https://www.gov.uk/government/publications/dbs-guidance-leaflets>

If the Governor is engaging in Regulated Activity, please clearly state in which capacity below:

