

Albert Pritchard Infant and Wood Green Junior Federated Schools

Executive Head Teacher - Mrs C. Clarke



Accident Agreement

Dear Parents,

At Albert Pritchard Infants and Wood Green Junior Federated schools we endeavour to meet Health and Safety / Accident procedures to a high level.

This letter is to inform you of the procedures we will follow.

If your child becomes unwell at school:

A trained first aider will treat your child in the first instance.
You will be contacted to come into school to collect your child, if your child is not well enough to remain in school.

If your child has an accident in school:

A trained first aider will treat your child in the first instance.
Your child will be given an accident slip to bring home to inform you.

If your child sustains a bumped head injury at school:

A trained first aider will treat your child in the first instance.
Your child will be given an accident slip to bring home to inform you.
ONLY IN THE CASE OF 'BUMPS TO THE HEAD' - The first aider will decide whether you need to be informed. If so, we will call you to collect your child and for you to get them checked out at the doctor or hospital. We will monitor your child until you arrive at school.

If your child is severely injured at school:

A trained first aider will treat your child in the first instance.

In emergency cases and extreme circumstances an ambulance will be called, and then we will call you.

Yours sincerely,

C. Clarke
Executive Head Teacher

Postal addresses:

Albert Pritchard Infant School, Crew Road, Wednesbury, WS10 9QG - Telephone 0121 556 0858

Wood Green Junior School, Hobs Road, Wednesbury, WS10 9BW - Telephone 0121 556 0377